## National Executive Committee Meeting Minutes

**Date:** 16 October 2016  
**Venue:** British Motor Museum, Gaydon

### Present:
- David Garner (Chairman & Director)  
- Roger Adams (Director)  
- Lawrence House (Director)  
- Alan Town  
- Andy Woolley (Company Secretary & Director)  
- Glynn Jones (Kabinews Editor)  
- Wynford Jones (Partsmart Manager)  
- Ryalwyn Garner  
- Mick Harris  
- Grant Kearney (Representing Caledonian Region)  
- Alan Town (Representing Northern Region)

### Action

1. **Apologies for absence**
   
   Apologies for absence were received from Roger and Penny Clements, Ralph and Alison Armfield, Dennis Shaw, Simon Down, Ralph Hough, Alan Marriott, Derek Cole and Yvonne Jaques.

2. **Minutes of the NEC meeting held on 20 March 2016**
   
   Mick Harris proposed that the minutes of this meeting be accepted as a true record. This proposal was seconded by Roger Adams and the motion was unanimously agreed.

3. **Matters Arising**

4. **Parts Review**

   Prior to this meeting Alison Armfield had raised the following issue in relation to the supply of remanufactured ‘torpedo’ lamps in kit form:

   > 'I had understood that the idea was to produce a pdf leaflets (so as to enable them to be read on most formats) showing parts available from Partsmart: how to prepare the new parts ready for installation and assembly advise, rather like a ‘Lego’ kit leaflet or flow chart. This being useful as Partsmart is not displaying parts at any future rallies and would hopefully be helpful in mitigating problems arising from buyers’ misconceptions or language difficulties.

   Ken kindly provided a couple of photographs and I produced a rough draft in June to try and encourage some action. I believe Roger Adams will have it ready for this NEC meeting?'

   Roger Adams showed the torpedo lamp that he had assembled and painted in order to draft the required assembly instructional text for assembly of a lamp with a bonded on lens. He has yet to do the same for a version with the lens held in by metal clips. He will then ask Alison to integrate his text with the photos that she

   Roger Adams / Alison
has into a PDF leaflet that can be provided to members who purchase the lamp kit.

4. Partsmart Service – Lawrence House reported that after further investigation it had not proved possible to reduce the cost of Partsmart communication charges by cancelling the landline and using a mobile data solution.

7. Regional Reports – Southern – Alison Armfield had received the following response from a member concerning the answer to questions raised as to why Partsmart is no longer at rallies: ‘I’m not happy with the response to the question about Partsmart not being at the rally; surely that’s one of the key reasons for attending the rally. I understand the reasoning behind the response, but that shouldn’t preclude the need to have parts available at the rally. The last time I attended and wanted some brake shoes, there weren’t any! Those are the sort of regular service-replacement items that should be readily available at the rally.’ Wynford Jones responded that he is able to deliver pre-ordered parts at the annual rally and that he does bring a supply of parts for getting people out of trouble at the rally. For example, at the Kelso rally he was provided a new teleflex cable to a member that suffered a cable breakage on one of the runs.

10. Preservation of the Club’s KR200 – Andy Woolley reported that due to an oversight no action had yet been taken on this matter. He will now liaise with the Haynes Museum and Wynford Jones to arrange for the agreed preservation work to be carried out.

4. Parts Review

Roger Adams presented the updated parts action spreadsheet and ran through the significant updates with the members responsible for specific items being invited to add comments. The updated spreadsheet forms part of these minutes but is a separate document.

A discussion took place about Yvonne Jaques’ recent accident whilst driving her KR200, which appears to have been caused by a, so far, unexplained rapid deflation of the inner tube on the rear wheel, that Yvonne had fitted only 2 weeks prior to her accident. As Yvonne confirmed that she has only ever bought inner tubes from the MOC Andy Woolley has notified the Club’s product liability insurer of this incident, in accordance with the policy conditions. Wynford Jones reported that he has received photos of the inner tube concerned, showing a lengthy split and these photos were shown at the meeting. The photos confirm that the tube is not a Heidenau tube, as currently supplied and looks similar to a Michelin one. Additionally, Partsmart records show that Yvonne last bought inner tubes from Partsmart in 2009, when she bought two. There is a record of an earlier purchase of another pair of inner tubes by her. Andy Woolley will provide this additional information to Yvonne and the Loss Adjuster appointed by our insurer.

A discussion about providing advice to members on the fitment and lifing of tyres and inner tubes followed and it was agreed that Roger Adams should contact Heidenau for their recommendations, which should also consider the additional precautions to be taken when fitting tyres to split rim wheels

Roger Adams then proposed that we should await developments from Yvonne’s insurer and other interested parties before making any contact with members about tyre fitment. This proposal was seconded by Lawrence House and carried unanimously.
Lawrence House confirmed that tyres are ordered in batches of 100 and since we started supplying Heidenau tyres we have ordered three such batches. Tyres are currently being sold with a 2015 manufacturing date.

Lawrence House reported that Heiko Zimmerman no longer wants to be involved in being the collection point for the parts that we order from Germany. Instead we will have to collect directly from the MCD. The MCD is not VAT registered so we will be unable to claim back the VAT on parts ordered from them. Heiko has proposed that we can order from his business, which is VAT registered, but physically collect the parts from MCD. Lawrence is keen to build a relationship with Roland Ruddiger (the MCD’s parts man) and seek trade terms, which we do not currently obtain from MCD.

The issue of brake cams that are held in stock but cannot be sold due to lack of information as to their manufacture and specification was raised. Ryalwyn Garner suggested that he was prepared to buy these from MOC and sell them on to the public himself. He took the view his business insurance would provide him with product liability cover. This offer was not accepted.

5. Partsmart Service

Alson Armfield had raised a number of issues about the parts service prior to this meeting, as set out below, with the NEC’s response to each issue:

**Issue 1** - It would be helpful to have an explanation as to why the letters indicating a parts status: O = original supplier, S = substitute & R = part remade as original, have stopped being used in Kabinews. Originality is important many members and an indication in the Partsmart listing as to the status of parts should be made clear, especially as they are no longer available to view at rallies and it is unreasonable to expect anyone to drive to Cheddar to check out every item.

**Response 1** - Use of this coding in the Kabinews parts list ceased in 2010 and this is the only feedback received since this change was made. The codings were discontinued to reduce the amount of space required for the increasing list of parts. To reintroduce them would increase the number of pages significantly with a resultant increase in costs and increased domination of the content of the magazine by the parts list, which many members do not want. Photographs of parts and descriptions are shown on the website and it is hoped to improve the amount of online information when the Simply Invoice parts website is launched.

**Issue 2** - I appreciate that the Partsmart guys could not have taken any action – as they were probably unaware of the problems but these have been mentioned to me.

A member ordered some trim fixing screws (1234b) which turned out to be wood screws which were also too big and completely inappropriate for the job. He stated that he did not bother to return them as they were inexpensive.

**Response 2** - Part no. 1234b is described in the Kabinews parts list as ‘screws countersunk for upholstery’. They are the correct self-tapping screws for fixing on the interior trim panels on the left and right side of the cockpit but need to be used with aluminium cup washers. It is unclear why they were considered to be ‘completely inappropriate for the job.’
### Issue 3 - Another member was disappointed with a terminal block which was again way too big and therefore of no use.

**Response 3** - Wynford Jones will contact the member concerned about this item.

### Issue 4 - Brake linings supplied to someone else proved to be inadequate as they did not work and made the driver feel very insecure. Thus he went elsewhere for replacements.

**Response 4** - Previous negative feedback about the brake shoes with bonded linings supplied from Germany has resulted in MOC ceasing to supply brake linings. Instead we have, for some time, been supplying bare brake shoes for members to get relined by a local brake specialist.

### 6. Finance Director’s Report

Lawrence House stated that we currently have £20,000 cash in the bank, which includes £3,000 of external sponsorship for the 2017 rally. He is concerned at the current low level of sales and that, as a result, there is the danger that we may have insufficient cash to buy expensive items, such as the side windows with moulded knobs, as they become available. In addition, the MCD substantially and unexpectedly reduced its order for UK made clutch bearings, which has reduced income and increased our stock of these items to a higher than level than we want.

### 7. Regional Reports

**Caledonian – Grant Kearney**

Grant said that this year’s activity had centred around the Kelso Rally and workshops to help get as many cars at the rally as possible. His report on the Kelso Rally is provided elsewhere in these minutes.

**Northern– Alan Town**

Successful gatherings held have included :-

Ormskirk Motor Fest, 2016, where we photo-featured our 12 strong contingent, in Classic Cars Weekly Edition.

West Head Carnival and the Seagrave 152@90 week long Commemorations in Southport, were well supported.

We are now officially welcome to be a part of the Monthly Evening Meeting held on the first Wednesday of each month @ The Arion Pub, Ainsdale, PR8 3PH, hosted by the Aintree Circuit Club, for all Classic Cars.

Also, another as yet secret session, has been recently photographed & written for a national Classic Car Journal, featuring a KR200 with other makes of Micro-Cars, that will soon be published. WTS.

**Southern – Alison Armfield**

Derek Cole ran another of his successful Workshop Weekends in May and is planning another for the end of October. (22nd & 23rd)
The Helga Bonner Walk took place slightly earlier this year to coincide with an open day being held at both the Museum of Power and Beeleigh Steam Mill. Garry Miller organised a great circular walk, providing us detailed instructions and a map, as he pre-walked the route. We had glorious sunshine, pleasant company and plenty of countryside views and interesting buildings to motivate the ‘grey cells’ followed by an agreeable lunch and a toast to ‘absent friends’.

Maurice Rogers has organised a ‘SABOOM club’ visit to Nutley Windmill, two out of three Bonds made it along with Maurice’s ‘schmitt. “Unfortunately Malcolm’s coughed its cookies big time 3 miles short of the windmill.” Another mid-week outing is planned during October.

**Wales and West of England – Roger Clements**

Our monthly club nights still provide the essential contact link between all members of the South Western Region. It should be Minuted that some members regularly make the gallant effort to drive up to 100 miles round trip, just to attend the club night. They should be thanked for their continuing support to the Club; well attended each month, as usual. The venue is centrally situated near Wimborne, at The Old Thatch, 285 Wimborne Road, Ferndown (Wimborne) Dorset BH21 7NW. Third Tuesday of the month from 7.30 pm.

Several members attended the 2016 Rally at Kelso and wish to pass on their thanks and appreciation to the organisers for a successful and most enjoyable Rally. Some have commented that later dates of the Rally preclude them from attending due to family holiday commitments, and a return to the earlier date in mid July would be appreciated for future Rallies if possible.

The 2016 Christmas lunch has been booked for Sunday 18th December at the regular haunt of the Harvester Restaurant near the Old Sarum, Salisbury. A centrally located and popular venue, welcoming us yet again. We expect numbers attending to be about thirty for this year. Details have been passed to Glynn for a note in the next issue of Kabinews.

**Americas – Ralph Hough**

No report received.

**8. Membership Secretary’s Report**

Andy Woolley reported that current membership stood at 495 members (276 in the UK and 219 overseas), representing a decrease on the 534 members recorded at the end of 2015. However, new members continue to join and he expects the year end total to increase, though it is unlikely to match the 2015 figure. We experience regular fluctuations and there is not yet evidence of a long-term decline in membership numbers.

Andy explained that he will be out of the UK from the end of 2016 until early March, which will impact on his ability to deal with 2017 membership renewals through the post. Roger Adams has kindly agreed to receive and deal with the postal renewals. Glynn Jones will need to insert Roger’s name and address on the 2017 renewal slip.
9. **Kabinews Editor’s Report**

At the March NEC meeting it was agreed that to introduce new parts to members the information should be published in Kabinews and also sent to members by e-mail. E-mail is likely to be used first with Kabinews repeating the information and being the primary source of information for members that have not provided an e-mail address.

Perhaps I should explain why this was not carried out in full in Kabinews. In order to print the images high resolution photographs were required but unfortunately these were not forthcoming. With space at a premium and so often being criticised for the repeat publication of the Partsmart list, I took the view that of the 476 members we had at the time (June), 449 had provided an e-mail address and would have received the e-mail advertising these new parts. In the July edition I therefore published, in the space I had available, text only details of a couple of the newer parts – some of the others, tyres, lamp holders, dip switch have previously been advertised.

When future new parts require advertising, and should space in Kabinews be at a premium, I may well sacrifice some or all of the Partsmart listing. I would add that in my opinion with only 27 members not registering an e-mail address publishing in Kabinews as well as the descriptive e-mail is overkill.

With our printers breaking up for their Christmas holiday on the 19th December and returning on the 3rd January 2017 I again intend for Kabinews to be printed and distributed on their return with an expected delivery date for UK members of around 10th January.

After providing this report Glynn said that after having edited Kabinews for 18 years he would be happy to step down to allow someone else to do it. David Garner praised Glynn’s contribution which he believes provides members with a very high quality magazine and urged Glynn to continue and this was supported by all those present.

10. **Proposed rule change concerning election of new Directors**

David Garner presented a proposal that nominations for new Directors from the general membership should be submitted to the Secretary at least 5 months prior to the AGM at which the nominee would stand for election as a Director. Following some discussion it was suggested that amendments needed to be made so that any new directors nominated by Regions would be subject to the same notice requirement as nominations from the general membership. A suitable change to the proposal was proposed by David Garner and seconded by Andy Woolley. Andy will draft the proposed change to the club rules, which will be put to the 2017 AGM as a formal proposal.

11. **MFGB Developments**

David Garner provided an update on the progress with Fend House and the prospect of having future NEC meetings at this venue. The building works are not yet complete and so David cannot commit to holding the next NEC meeting at Fend House. Andy Woolley reported that following a meeting with Simon Carr, Gaydon’s club liaison person, he is hopeful that meeting rooms can be hired at Gaydon at an affordable rate in 2017 so he proposed that we commit to holding at
least the 2017 AGM and Spring NEC meeting at Gaydon. This proposal was accepted by all those present.

12. 2017 Subscriptions

Andy Woolley suggested that to cover anticipated price rises over the coming year affecting insurance, postage and printing subscriptions should be increased by £1 for all membership categories except Internet Membership, which would remain as it is. Whilst the proposal was generally accepted there was a view that the price of Internet Membership should be increased similarly. Whilst Internet Membership costs were not affected by increases in postage and printing costs they were impacted by other increasing costs such as insurance and web hosting/development. Accordingly Andy Woolley proposed that all subscriptions should be increased by £1. This proposal was seconded by Wynford Jones and agreed unanimously. David Garner will arrange for the Join page on the website to be amended to reflect the new rates. He will also arrange for the 2017 subscription renewal web page to show the new renewal rates when it is made live in December 2016. Glynn Jones will ensure that the membership renewal slip to be issued with the January/February Kabinews shows the new rates. For clarity the renewal subscription rates for 2017 will be; Full UK (individual) £23, Full UK (family) £25, European £27, Overseas £34, Internet £15. Subscriptions payable by new members will, of course, be subject to the additional £5 joining fee.

13. MOC Regalia

Alan Town reported zero sales of regalia by Premier Wear since his last report. He suggested that we should send an email to all members that have provided email addresses suggesting that they could order regalia items as Christmas presents. Andy Woolley will work with Alan on the wording of this email and issue it when it is agreed. Alan will also work with Premier Wear on new lines using the Messerschmitt script badge instead of the Augsburg Eagle badge.

14. Succession Planning

David Garner pointed out that in February 2017, he will have been a member of the MOC for 50 years and Chairman for more than 40. (Elected Chairman of the combined MOC & MOC L&SE in Dec 1980 but Chairman of MOC before that). He said that to ensure continuity of the club it is important that we have plans in place for filling the key roles. Andy Woolley suggested that we should seek volunteers who would be able to perform in the key roles (e.g. Finance, Membership, Partsmart and Kabinews) should the existing person suddenly become unexpectedly unable to perform their role either temporarily or permanently. Lawrence House suggested that Andy Woolley is already an effective deputy for the FD role as he has the required access to the club’s bank accounts. He would also expect that Jonathan Tile would be able to assist. Partsmart is also effectively covered for emergencies as both Wynford Jones and Ken Bridgeman are able to cover for each other and have already done so. Andy Woolley suggested that he would write an article for Kabinews asking for volunteers to come forward to cover other key roles and this could be supported by carrying out a skills audit of the membership. This would help the Directors to identify individuals with the right skills and experience needed to successfully perform specific roles. Grant Kearney suggested that a set of skill audit questions could be added to the renewal slip.
15. Website development/on-line trading

Lawrence House reported that the Simply Invoice trading system has now been presented for testing and this will be carried out by himself and Ken Bridgeman. Lawrence clarified that this will include photos of all parts as well as any fitment notes, so that when the new system goes live it will be necessary to remove or disable the existing Partsmart pages on the existing club website. David Garner reported that there had been no further development of the club website but that some more work is needed that he plans to either do himself or outsource.

16. Review of 2016 National Rally

Grant Kearney presented his review of the Kelso Rally, which was supported by the Excel files (‘2016 Rally Totals’ and ‘MOC Rally Accounts’). Whilst Grant was disappointed by the turnout from the Caledonian Region the feedback from attendees was good and the rally managed to break even, taking into account £3,000 of very generous sponsorship from members’ businesses as well as the provision of ‘free’ giveaways for the rally packs. Andy Woolley commented that whilst sponsorship was welcome as a way of keeping down the cost of attendance for members it makes the task of organising future rallies with a similar cost of attendance quite difficult if similar sponsorship cannot be secured.

17. 2017 & 2018 National Rallies

Alan Town provided an update on progress in organizing the Peak 17 Rally at Uttoxeter Racecourse:

A Date Change had been forced on us by venue management, but this has the advantage of avoiding a clash with the Hammon event in Kent, enabling Southern Region members to attend both events, if they so wish.

Dennis Shaw has been liaising with Uttoxeter Racecourse and has managed to arrange a very generous £3,000 in sponsorship.

Site Facilities

- Area within the Race track, beside the Caravan Club site, flat, well drained and with a large Marquee.
- A number of mains Hook-ups, separate Showers, Loos, Bar, Snacks
- Saturday night dinner venue on site.

Dedicated Rally Website developed: www.messerschmittrally.online. This will provide an ability to book direct. A regular Newsletter is being emailed to members and a Facebook page has also been set up.

Andy Woolley has volunteered to lead on the organization of the 2018 Rally and he is currently searching for a suitable venue on the Surrey/Kent border. He has approached Warlingham Rugby Football Club with a proposal and is currently waiting to hear from the Club’s committee.

18. Legislative Developments

Andy Woolley reported on the UK’s proposals for implementing the EC Roadworthiness Directive, which the Government intends to proceed with despite
The Department of Transport (DoT) has issued a Consultation Document which invites feedback on its proposals by 2 November 2016. The DoT’s preferred option is to exempt motor vehicles that are more than 30 years old from the annual MOT test, provided that they have not been substantially altered from the manufacturer’s specification since 1988. However, MOT exempt vehicles may be subject to a basic roadworthiness test and/or an annual mileage limitation. Prior to the meeting Andy had drafted and circulated proposed feedback from the MOC in the form of answers to the specific questions posed in the Consultation. Andy asked all those present to provide him with any comments on this proposed feedback by the end of October and he will then submit the resulting feedback to the DoT.

As promised during the 20 March 2016 NEC meeting Ryalwyn Garner presented a proposal to review the V765 scheme, as attached. This had not been circulated prior to the meeting and is a relatively lengthy document so it was not possible to have a detailed discussion about it within the time available. The proposal had been prepared by Simon Fisher, a club member who was unable to be present at the meeting, and was based on his experience of seeking information from Lawrence House as to the year of manufacture of his KR200, which had been incorrectly recorded as 1969 by the DVLA on the relevant V5. Although this enquiry fell outside the scope of the V765 scheme, the member concerned was asked by DVLA to contact his club’s V765 coordinator. The member had been critical of the way that Lawrence dealt with his enquiry and Ryalwyn suggested that Lawrence should step down from his involvement with the V765 scheme and allow another member to do this work. Lawrence responded by saying that he would be willing to give up the Finance Director role, but not the V765 scheme, which he enjoyed being involved with. He also suggested that now would not be a good time for change as, following issues with another car club, the DVLA had become very cautious and was likely to give more credence to club representatives that have demonstrated the required diligence and integrity when dealing with V765 matters over a number of years. Lawrence was challenged to present results (e.g. numbers of applications, timescales success rates etc.) on the MOC’s work under the V765 scheme at the next NEC meeting, when Ryalwyn Garner’s proposal can be discussed in greater depth.

19. Any Other Business

**Messerschmitt Restoration Business** - Alison Armfield advised that Simon Down is planning to visit a car restoration company later this year and wanted to know if the company is known to the MOC. She advised that they have a section on their website on their Messerschmitt restorations. The website concerned is www.thedorsetcopperfish.co.uk. Andy Woolley advised that this business is not a company but is a sole trader business run by a Mr Mat Edley. It has done some metalwork repairs on Messerschmitts owned by a few club members and the members concerned have been pleased with the results, though the firm is usually very busy and cannot turn around work very quickly. The firm does not offer complete restorations but specialises in metalwork. The MOC does not endorse this business in any way.

**MOC representative at National Microcar Rally Review Meeting** – Grant Kearney had invited the MOC to send a representative to this meeting on 23 October. None of the Directors were able to attend and Andy Woolley asked if anyone else could attend on the Club’s behalf. Mick Harris said that Adam Quellin may attend this meeting.
20. Date and Venue of Next Meeting

The next NEC meeting will be held at The British Motor Museum, Gaydon immediately following the AGM on Sunday, 2 April 2017.